Department of Counselor Education
Action Plan
May, 2023

2016 CACREP Standard 1(c):
The institution is committed to providing the program with sufficient financial support to ensure continuity, quality, and effectiveness in all of the program's learning environments.

	Goals and Objectives	Individual(s) Responsible	Resources Needed	Action Taken/Status	Projected Start Date	Target Date for Completion	Progress Review Date (if needed)	Funding Date	Dean's Support
1.	**Support the Maintenance of CACREP Accreditation and Transition to 2024 Standards**								
	a. Update all programs to comply with 2024 standards. b. Update Student Outcome Monitoring System (LiveText)	COE Dean, Chair, Dept. Faculty	2 Course Releases (1 Fall, 1 Spring) for Faculty Member to Coordinate Transition One doctoral level GRA (1 Fall, 1 Spring) to support evaluation systems transition	Faculty will begin to review and align course offerings with 2024 standards.	August 2024	May 2027	December 2026		
	c. Restore department to full clerical assistance per CACREP standards.	Provost, COE Dean	Funding for full time clerical assistance.	Request 1 full time position for Fall 2023.	TBD	December 2023	December 2023		
	d. Restore department to 12 Full-Time Faculty Members: Add 3 Faculty Lines (1 in CRC, 1 in SCH, 1 in CMHC)	Provost, COE Dean	Funding for faculty lines plus startup funds.	Request 3 Tenure-track Line for Fall 2024. Continue post-doctoral line	August 2023	December 2023	April 2024		
2.	**Support High Research Productivity**								
	a. Tap into the various health-related initiatives: Integrate with FAU I-HEALTH and I-SENSE and research institutes to	COE Dean, Chair, Dept. Faculty	Funding for faculty lines plus startup funds.	Request 3 Tenure-track Line for Fall 2024.	Ongoing	Ongoing	August 2025		

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	leverage training of counseling students working in integrated medical practices. a.			Continue post-doctoral line					
	b. Additional pre- and post-award grant support/ Explore and/or work with the Division of Research to determine how to recoup a greater share of those (grant) funds	VP of Research, COE Dean, Associate Dean	Clarify COE policy on IDC sharing, and faculty incentives for grant writing	VPR has initiated a task force to investigate. 15% of IDC to the colleges and are recommending that 5% of this money goes back to the PI's directly.	Ongoing	Ongoing	August 2025		
	c. Restore department to 12 Full-Time Faculty Members: Add 3 Faculty Lines (1 in CRC, 1 in SCH, 1 in CMHC)	Provost, COE Dean	Funding for faculty lines plus startup funds.	Request 3 Tenure-track Line for Fall 2024. Continue post-doctoral line	August 2023	December 2023	April 2024		
	d. Restore department to full clerical assistance per CACREP standards.	Provost, COE Dean	Funding for full time clerical assistance.	Request 1 full time position for Fall 2023.	Already begun	December 2023	December 2023		
	e. Professional Development/Discretionary funding	Provost, COE Dean	Support Faculty Travel and Expenses to Receive Training.	CE Auxiliary account established.	August 2024	TBD.	August 2025		

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	3. Support High Quality Training								
	a. Re-Constitute Training Clinic and/or provide support for a tele-mental health clinic.	Graduate Dean, COE Dean, Chair, Dept. Faculty	Space for Training Clinic. Support for Clinic Personnel (faculty time, graduate student assistantships)	Space within COE explored. Grant related to tele-mental health explored.	TBD.	TBD.			
	b. Funding for recruitment of doctoral students	Provost, COE Dean, Graduate College Dean	Additional recruitment funds and stipends.	??	In progress	August 2023	December 2023		
	c. Restore department to full clerical assistance per CACREP standards.	Provost, COE Dean	Funding for full time clerical assistance.	Request 1 full time position for Fall 2023.	TBD	December 2023	December 2023		
	d. Restore department to 12 Full-Time Faculty Members/ Add 3 Faculty Lines (1 in CRC, 1 in SCH, 1 in CMHC)	Provost, COE Dean	Funding for faculty lines plus startup funds.	Request 3 Tenure-track Line for Fall 2024. Continue post-doctoral line	August 2023	December 2023	April 2024		
	e. Additional pre- and post-award grant support/ Explore and/or work with the Division of Research to determine how to recoup a greater share of those (grant) funds	VP of Research, COE Dean, Associate Dean	Clarify COE policy on IDC sharing, and faculty incentives for grant writing	VPR has initiated a task force to investigate. 15% of IDC to the colleges and are	In progress.	TBD.			

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				recommending that 5% of this money goes back to the PI's directly.					
	f. Develop a comprehensive strategic plan	Provost, COE Dean, CE faculty	Funding for faculty lines plus startup funds.	None to date.	August 2017	August 2021	August 2019		
	4. Support Faculty Involvement in University Strategic Plan								
	a. Restore department to full clerical assistance per CACREP standards.	Provost, COE Dean	Funding for full time clerical assistance.	Request 1 full time position for Fall 2023.	TBD	December 2023	December 2023		
	b. Additional pre- and post-award grant support/ Explore and/or work with the Division of Research to determine how to recoup a greater share of those (grant) funds	VP of Research, COE Dean, Associate Dean	Clarify COE policy on IDC sharing, and faculty incentives for grant writing	VPR has initiated a task force to investigate. 15% of IDC to the colleges and are recommending that 5% of this money goes back to the PI's directly.	In progress.	TBD.			
	c. Professional Development/Discretionary funding	Provost, COE Dean	Support Faculty Travel and Expenses to Receive Training.	CE Auxiliary account established.	August 2024	TBD.			

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	d. Restore department to 12 Full-Time Faculty Members/ Add 3 Faculty Lines (1 in CRC, 1 in SCH, 1 in CMHC)	Provost, COE Dean	Funding for faculty lines plus startup funds.	Request 3 Tenure-track Line for Fall 2024. Continue post-doctoral line	August 2023	December 2023	April 2024		
	e. Tap into the various health-related initiatives: Integrate with FAU I-HEALTH and I-SENSE and research institutes to leverage training of counseling students working in integrated medical practices.	COE Dean, Chair, Dept. Faculty	Funding for faculty lines plus startup funds.	Request 3 Tenure-track Line for Fall 2024. Continue post-doctoral line	Ongoing	Ongoing	August 2025		
	5. Support Department Faculty Leadership and Program Visibility in the Counseling Field								
	a. Additional pre- and post-award grant support/ Explore and/or work with the Division of Research to determine how to recoup a greater share of those (grant) funds	VP of Research, COE Dean, Associate Dean	Clarify COE policy on IDC sharing, and faculty incentives for grant writing	VPR has initiated a task force to investigate. 15% of IDC to the colleges and are recommending that 5% of this money goes back to the PI's directly.	In progress.	TBD.			

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Action Plan
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	a. Professional Development/Discretionary funding	Provost, COE Dean	Support Faculty Travel and Expenses to Receive Training.	CE Auxiliary account established.	August 2024	TBD.			
	b. Tap into the various health-related initiatives: Integrate with FAU I-HEALTH and I-SENSE and research institutes to leverage training of counseling students working in integrated medical practices.	COE Dean, Chair, Dept. Faculty	Funding for faculty lines plus startup funds.	Request 3 Tenure-track Line for Fall 2024. Continue post-doctoral line	Ongoing	Ongoing	August 2025		
	c. Develop a comprehensive strategic plan	Provost, COE Dean, CE faculty	Funding for faculty lines plus startup funds.	None to date.	August 2017	August 2021	August 2019		

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Crosswalk to Goals 1-6 to the Site Team report:
B. Weaknesses
1. Doctoral-level Statistics Course within Program (not addressed)
3. Clerical support (Goals #1, 2, 3, 4).
4. Funding for recruitment of doctoral students (Goal #3).
5. Need for additional pre- and post-award grant support (Goals # 2, 4, 5).
6. Discretionary funding for travel to conferences, software, and related uses above and beyond current levels (Goals # 2, 4, 5).
7. Lack of course/program diversification (not addressed).

C. Recommendations
1. Determine the best way to tap into the various health-related initiatives (Goals 2, 4, 5).
2. Additional faculty lines would enable them to meet the current and future mental health needs of the region and state (Goals, #1-4).
3. Explore and/or work with the Division of Research to determine how to recoup a greater share of those (grant) funds (Goals #2, 3, 4, 5).
4. Develop a comprehensive strategic plan (Goals # 1, 2, 4)

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Department of Counselor Education Action Plan:
Goals

2023 APR Site Visit Team Report:

B. Weaknesses

C. Recommendations

1. Support the Maintenance of CACREP Accreditation and Transition to 2024 Standards

- CACREP compliance
- B. 3. - Clerical Support
- C. 2.- Additional faculty lines
- C. 4. - Develop a comprehensive strategic plan

2. Support High Research Productivity

- C. 1. - Determine the best way to tap into the various health-related initiatives
- C. 3. - Explore and/or work with the Division of Research to determine how to recoup a greater share of those (grant) funds
- B. 5. - Additional pre- and post-award grant support
- C. 2.- Additional faculty lines
- B. 3. - Clerical Support

3. Support High Quality Training

- C.1. - Re-Constitute Training Clinic and/or provide support for a tele-mental health clinic.
- B. 4. -Funding for recruitment of doctoral students
- B. 3. - Clerical Support
- C. 2. - Additional faculty lines
- C. 3. - Explore and/or work with the Division of Research to determine how to recoup a greater share of those (grant) funds
- C. 4. - Develop a comprehensive strategic plan

4. Support Faculty Involvement in University Strategic Plan

- B. 3. - Clerical Support
- B. 5. - Additional pre- and post-award grant support
- B. 6. - Discretionary funding for travel to conferences, software, and related uses above and beyond current levels
- C. 2. - Additional faculty lines
- C. 1. - Determine the best way to tap into the various health-related initiatives

5. Support Department Faculty Leadership and Program Visibility in the Counseling Field

- B. 5. - Additional pre- and post-award grant support
- B. 6. - Discretionary funding for travel to conferences, software, and related uses above and beyond current levels
- C. 1. - Determine the best way to tap into the various health-related initiatives
- C. 4. - Develop a comprehensive strategic plan

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