How to setup FAU Office365 Email on the iPhone

To add an Exchange account to your iOS device, open Settings > Mail > Accounts > Add Account > Microsoft Exchange



Then you will type in your full email address and give the account a description.



Click Next, then you will see a popup prompt appear and select "Sign In"



The next screen will take you to the FAU Single Sign On (SSO) website



🔵 Don't Remember Login

After the signing in successfully, the next screen would be to enable all of the below options to the FAU email account.



Click **Save**. Then Exit the Mail Setup by going to the home screen and then open the mail application icon and select FAU and you should see your FAU email begin to download. Depending on the size of the mailbox It may take a few minutes to sync all contacts, calendar, and email.