

Faculty Assembly
Friday, April 22, 2005
Minutes

Attendees: Michele Acker-Hocevar, Yash Bhagwanji, Ira Bogotch, Valerie Bristor, Valerie Bryan, Lorraine Cross, Marta Cruz-Janzen, Ali Danesh, Larry Decker, Mary Lou Duffy, Michael Frair, Penelope Fritzer, Joseph Furner, Deborah Harris, Jodi Leit, Joan Lindgren, Philomena Marinaccio, Patricia Maslin-Ostrowski, Joseph O’Kroy, Paul Peluso, Don Ploger, Angela Rhone, Dilys Schoorman, Lydia Smiley, Don Torok, Janet Towell, Tony Townsend, Dale Williams, Cynthia Wilson, Noorchaya Yahya, Hanizah Zainuddin

1. Welcome

Meeting called to order at 10:18. Reminder to sign in so there is an accurate record of attendance.

2. Approval of minutes from 1/28 and 3/4

- January 28th minutes – Moved to approve by Tony Townsend and seconded by Don Ploger, minutes were approved unanimously as written.
- March 4th minutes – Changes: page 2 Ed Leadership instead of promotes the application, approves the application; remove the extra “be moved” in middle of the page; Tony Townsend moved that the amended minutes be approved, seconded by Valerie Bryan, minutes approved with the two changes.

3. Membership in Faculty Assembly

- Power Point of COE Faculty Assembly Membership Survey Results
- Since membership is part of the constitution, changes to membership must follow changes to the constitution. Today we present survey results and open for discussion. At next meeting a vote would be taken.
- Who should be members and who should be voting members?
 - Student Services – a majority of survey respondents thought limited membership should be given (details in power point); Lorraine Cross, how does this differ from what we have now? Want to serve in a different role because of the integral part they play in the College. Lydia – members can speak, nonmembers must ask permission to speak. We have been operating in contrast to our by-laws. Currently a memo in the Provost’s office that non-tenure earning faculty should not vote on governance issues but would vote on curriculum at the departmental level. Is there some way to think about creating a limited membership where student services elect a member and that person has a vote and is the representative voice of the group. We do not want to disenfranchise those who we work with. Dale – sounds like we would change the proposal to having student services personnel to have a vote to represent the area. Ira – the theme that is running

through this discussion is one of voice and democracy and I would like to hear from the DDC.

- Pat Maslin-Ostrowski – the DDC moves that there be one elected voting representative from the CTIs to our faculty assembly and there would be one representative for the CTIs on the steering committee, seconded by Cynthia Wilson.
- Why an elected rep on the steering committee? The dept rep should represent the CTIs in the dept also. Do we want to have a faculty assembly or a college assembly?
- Joe O’Kroy suggested it be amended to include all instructors; Cynthia made a friendly amendment to take the representative out of the steering committee, and Pat accepted.
- Amended motion that CTIs have one voting rep to faculty assembly.
- Abstentions – 8; In favor – 18 (all less 8)
- Penelope moved for student services to have one voting representative in faculty assembly and one voting member on the steering committee. Lydia seconded. Cynthia clarified. In favor – all less 1 abstention.
- As a follow up to this, these two items will come up for faculty vote.
- Do we need to clarify that these are full time instructors? Yes.
 - The vote for instructors had 11 in favor of limited membership for instructors.
 - Cynthia moves that instructors be granted limited membership but not serve on committees or vote. Marta seconded.
 - What is the difference between instructors and CTIs? CTIs contracts read “instructor”.
 - Cynthia withdrew motion.
- Tony moved the instructor proposal go back to the steering committee to see if instructors should be included with CTIs. Don Ploger seconded. We need to determine if there is a difference between instructors and CTIs. In favor – passed unanimously.
- Faculty on Leave – Tony moved to accept the recommendation that faculty on leave retain their membership. Penelope seconded. Ira discussed why sabbatical and leave should be treated differently. Vote on Tony’s motion: in favor- all less 1; opposed – 1; abstention – 0
- Chairs – should they continue as full members? Not a proposal in the same sense. There is not any proposed amendment here, just open for discussion. Ira – the way we address democracy for persons outside of faculty, what I would like to see is for chairs to come together and have one vote as chairs but not to retain the

kind of faculty membership. Dilys – on the first two we were looking to include people, on this issue, we were looking to kick them out. Don Torok – it would be different if chairs were not faculty and not involved in the delivery of the academic program, but all chairs are involved with graduate students and also teaching at least one class. Cynthia – I am in favor that chairs continue to be members but I do not believe they should be part off the steering committee.

4. Committee Reports

a. DDC – Pat Maslin-Ostrowski

Updates and other motion sent forward to the steering committee, following up on:

- i) regarding grant generated funds, if there are no written policies in the manual for distribution of indirects, the pi's should be convened to draft a policy
- ii) followed up on the Jan. 8th motion regarding gender equity – the Dean is setting a meeting with Val, the new chair of FA, and ? to get a set of questions to Sharon Ronco for details
- iii) Motion: FA appoint an ad-hoc committee to study the role and practice of the CTI model. Committee would report to the FA by the end of Fall semester 2005. Seconded by Marta. Ira – talking about accountability. The CTI came as an administrative proposal to help us with adjuncts and NCATE. It should be the administration's responsibility to study the effect of their initiative. Don T. – I see this as coming from the faculty and asking if this is something that is good for our culture? Dilys – suggest we send the idea to the Dean and ask him to study, then faculty can include it in assignment, otherwise it might come out of the hide of the faculty. Michele – I see two issues on the table right now. The first is that we had ad hoc groups to study equity in assignments other issues that this should have been studied by the administration. We might think of this as being studied from two different perspectives, when people do something of quality there should be a pay off, but I do think this is about governance and our culture. Barbara asked to make a friendly amendment that we ask the Dean to convene a group of faculty to study this. Dilys added with grad assistant help. Tony – it is a catch 22. If you ask the Dean to do it, you must abide by his timeline. If you ask chairs to include it in assignment, it ultimately must come from a chair and from the Dean. Some departments will end up paying for something that is a

college wide activity. Pat accepts the amendment. – FA steering committee, together with the Dean, select an ad-hoc committee to study the role and practice of the CTI model and its impact on the college by the end of Fall semester 2005. vote: in favor: unanimous

- iv) Recommendations that when we take group votes when it is a sensitive issue, if a secret ballot is requested it must be used.
- v) Recommending the constitution be amended to award the officers a course release each semester – this must be re-examined.

b. Ethics – Dilys Schoorman

- i. A reactive vs a proactive stance on the issue of ethics.
- ii. A reactive stance would be a body to address concerns
- iii. The proactive piece would be as a result of the survey that many don't know what exists and take on the charge of informing faculty of what exists.
- iv. Both of these ideas will go to the steering committee. All of the results are in the hand out.

5. Dean's Comments – Val Bristor

- Handout is distributed on the budget process. April 15th was a University budget workshop – highest priority is faculty salary, also looking to increase operations and maintenance; the bad news is that all Universities requested 160 mil to BOG. BOG cut in half and sent to Governor who also cut in half.
- Grant fund distribution of indirects – historically, there was no policy but it went into the Dean's account. Now, 25% of the overhead is returned to the College. 15% of the 25% is deposited in the department account. (5% for PI, 10% for department). Remaining part of money goes to Dean's overhead account for: money to cover negative grant balances (requirement), RSI support, Summer Research seed grants. The new Assoc Dean for Research and Graduate studies will be responsible for this.
- SPOT for distance learning courses – the UFS assessment committee recently drafted a revised paper SPOT to align all forms. Item has not yet been voted on.
- Gender equity – Sharon Ronco found no disparity at the university level but did not conduct a separate analysis of the College. Data was given to Dan Morris.

6. Announcements

- a. Retreat – April 29th at MacArthur from 9 – 3:30.
- b. Introduction of 2005-2006 officers
 - President – Dr. Valerie Bryan, Dept of Educational Leadership
 - Vice-President – Dr. Deborah Harris, Dept of Teacher Ed
 - Secretary – Dr. Joe Furner, Dept of Teacher Ed
 - Archivist – Dr. Robert Zoeller, Dept of Exercise Science and Health Promotion

7. Open Forum

This is the last day for the Dean's evaluation. Please complete before the day is over.

Acknowledge all the hard work of this year's officers.

8. Adjourned at 12:12pm.