

College of Education  
**Faculty Assembly Steering Committee**

Friday September 16, 2011

Boca Education 411

**10:00 AM – 12:00 noon**

**Draft Minutes**

**WELCOME:** The meeting was called to order at 10:10 AM by President Keintz.

**ATTENDANCE:** Tina Penhollow, Dilys Schoorman, Susannah Brown, Meredith Mountford, Connie Keintz, Ron Taylor, Michael Frain, Lorraine Cross, Alyssa Dehass-Gonzalez, Bob Zoeller

**ANNOUNCEMENTS:**

- **First Faculty Assembly Meeting:** September 30, 2011 **Time:** 10:00 AM-12:00 noon  
 Boca - ED 313      Davie- TBA      Jupiter- TBA      PSL- TBA

**FUTURE MEETINGS:**

- **Steering Committee:**
  - Friday, October 21, 2011      10 am-12:00 noon Boca ED 411
  - Friday, January 13, 2012      10 am-12:00 noon Boca ED 411
  - Friday, March 30, 2012      12 pm- 2:00 PM Boca ED 411
- **Faculty Assembly:**
  - Friday, November 4, 2011      10 am-12:00 noon Boca ED 313 (alt. campus rooms TBA)
  - Friday, January 27, 2012      10 am-12:00 noon Boca ED 313 (alt. campus rooms TBA)
  - Friday, April 13, 2012      10 am-12:00 noon Boca ED 313 (alt. campus rooms TBA)
  - A motion was made to explore other available dates with the Dean . . . the April 13<sup>th</sup> meeting date (due to AERA conference conflict) was made by Susannah Brown; the motion was seconded by Bob Zoeller. The motion was approved by a majority vote.
- **Faculty Assembly Executive Committee:**
  - Monday, Sept 26, 12:30 AM  
 Connie, Mena, Susannah, Tina (has class)

**APPROVAL OF MINUTES:** The April 1, 2011 FASC meeting minutes were approved. A motion to approve the minutes was made by Lorraine Cross; the motion was seconded by Susannah Brown. The minutes were approved by a majority vote.

**OLD/CONTINUING BUSINESS:**

- **Report on the Dean's Executive Meeting (9-15-2011) from FA President Keintz**
  - SAC Credentials requiring a syllabus and curriculum vitae for all faculty, formal instructors, and adjuncts by 2012.
  - Provost Claiborne's office is working on a web page and would like input from the faculty. We need one or two people from our college to serve on the web site design.
  - Don Torok spoke of tracking actual attendance of students enrolled in classes, because of implications for students on financial aid. .One suggestion from FAU's enrollment

management was to have professors post a question on Blackboard based on their first lecture. Students who are not able to answer the question would apparently be dropped from the course, as it is assumed that they were not in the first lecture.

- **COMMENT:** This proposed method is not the best, given that there is no assurance that a student was in class if he/she can answer the question. Also, the burden falls to the professor.
- **COMMENT:** Prerequisite checks by the registrar are important since money is lost if there is no proof of students attending at least one class.
- **COMMENT:** The policy of financial aid and not allowing students in class is an issue as well.
- **SUGGESTION:** Perhaps all faculty members should have a means of recording attendance on the first day of class, and reporting any discrepancies?
- **FAU's Signature Themes**
  - At issue is that the COE was left out of this document. Education could be included under each heading.
  - The following questions were proposed for President Saunders at FA meeting.
  - What is the purpose of this document? How does the purpose dovetail with the FAU strategic plan?
  - This signature themes document was explicitly labeled draft. It was suggested that the COE provide concepts to include: Dean is gathering information in order to add information. Chairs should discuss in department meetings.

#### **NEW BUSINESS:**

- **First Faculty meeting**
- **Discussion was held regarding the upcoming FA meeting, including the agenda items and whether questions should be provided to our administrators who will be attending:**
  - Dr. Saunders
  - Dr. Claiborne
  - Dr. Kaul
  - Dr. Rosson
  - Celebration of Success from each department is encouraged to inform administration of COE contributions.
  - In regards to the Themes, FA will extend an invitation to the administration to provide help as an active COE FA.
- **QUES First Faculty meeting for Dean Bristor**
  - Was the purpose of this report to determine the amount of State University System required man hours for each professor?
  - How is the budget allocated to the College of Education? What is the criteria at the university level?
- **Allocation of Faculty Lines**
  - **QUES:** How is the decision made by administration to allocate faculty lines? Before we supply justification and appeal to the President/Provost we would like to have this information to plan accordingly.
- **Fundraising and Development**
  - Since DETA is going away will there continue to be funding for travel?
- **Faculty Senators**

- In Spring 2012, according to the number of tenure/tenure track lines we will vote for four senators.
- **Instructor Promotion (UFF Plan)**
  - **QUES:** A concern was expressed suggesting that Instructor promotion is a conflict of interest for tenure/tenure track faculty. President Keintz suggested we should keep this separate from FA as not everyone in FA is involved in UFF.

## **FASC DEPARTMENTAL REPORTS:**

**Communication Sciences and Disorders.** Connie Keintz reported that

- The CSD program received 209 applications last spring and we started 29 graduate students in the master's program this fall.

**Counselor Education.** Michael Frain reported that:

- The Department hired a visiting line professor in the rehabilitation track, Deenaz Petal.
- The school counseling faculty was awarded an Institute of Education Sciences Grant for 2.7 million to improve student achievement and behavioral outcomes in K-12.
- Passage rates for rehabilitation counseling students on the national Certified Rehabilitation Counseling Certification exam reached 93% for FAU (versus 68% nationwide).

**Curriculum, Culture, and Educational Inquiry.** Dilys Schoorman reported:

- Brown Bag Meetings:

October 21st:

4:00 PM –	Dr. Gail	If professors are considered 'liberals,' then why am I studying
4:45 PM	Burnafor	religion? Burnafor's blogs on creativity, pedagogy, and intellectual engagement.
4:45 PM –	Sister Rachel	What is a Dominican Sister doing studying education? Literacy as
5:30 PM	Sena	ministry.

November 18th:

4:00 PM –	Tammy	Mentoring as an educative function: Professional development
4:45 PM	Bresnahan	experiences that influence mentor teacher beliefs.
4:45 PM –	Martha Brown	Effects of workplace credentialing on literacy among incarcerated adult
5:30 PM		males.

- Each of these sessions will be preceded at 3 p.m. by a Writers' Circle consisting of interested faculty members gathering to discuss concerns about students' writing and identifying ways to support writing.

**Educational Leadership and Research Methodology.** Meredith Mountford will send report.

**Exceptional Student Ed.** Ron Taylor reported that the Department of Exceptional Student Education voted unanimously to develop and support an undergraduate "Honors in the Major" program. The purposes of this program are

- to attract undergraduate students of high ability and commitment to special education and related professions;
- to prepare undergraduates seeking a bachelor's degree in ESE with the scholarly and practical experiences that will help them expand the traditional teaching roles required of all graduates;
- to provide additional opportunities to learn through enhanced experiences outside of coursework;
- to form mentorships between experienced faculty and future teachers; and

- to foster the development of future educators with experience in the development and implementation all interventions for children, adolescents, or adults with disabilities.

Students will select at least one enrichment option for each semester from a list of activities in the areas of scholarship, research, or practice and will enroll in a onetime *Honors Seminar in ESE*. This seminar is designed to reflect a community orientation to disability, with speakers and activities providing information regarding housing, employment, health care, family support, and other issues that challenge people with disabilities and their families. Admission criteria are currently being developed within the department. A proposal will be presented to the University Honors Council for their approval.

**Exercise Science & Health Promotion.** Bob Zoeller reported that his department is 7<sup>th</sup> in terms of undergraduate enrollment at FAU. In addition there has been a positive vote in the Senate for requiring a change to the 2.5 GPA for undergraduates.

**Office for Academic and Student Services.** Lorraine Cross reported that their FA report emphasis will be on “Good Things across the College.

**Teaching and Learning.** Alyssa Dehass-Gonzalez reported that there are a few folks going up for Promotion and Tenure this year: Andy Brewer, Vicky Brown. And, Ray Amirault is going up for Third Year Review. Mena Marinaccio-Eckel will be presenting at the Third Annual Teaching with Technology Showcase to be held on Saturday October 1, 2011 from 8:30 AM – 2:00 PM in the Marleen & Harold Forkas Alumni Center, on FAU’s Boca Raton Campus.

#### **DISCUSSION OF POSSIBLE ITEMS/ PRIORITIES FOR FA MEETING SEPT 30, 2011**

- **Agenda Items and Dean’s Talking Points:**
  - Email on service hours
  - Allocation for faculty lines
  - Budget for COE
  - Travel Funds
  - Guest topics, time allotments, and questions
  - In regards to P&T the Dean’s office provides binders and organizational tabs.

**QUES:** Could the due dates for the portfolios be re-negotiated?

#### **FACULTY ASSEMBLY DEPARTMENTAL REPORTS**

- **Departmental Reports for Faculty Assembly Meetings:** Due to time constraints FA department reports will be included in Faculty Assembly agenda. Representatives need to send departmental reports by September 23rd to Secretary [Marinacc@fau.edu](mailto:Marinacc@fau.edu) for the September 30th Faculty Assembly meeting agenda.

A motion to adjourn was made by Dilys Schoorman; the motion was seconded by Lorraine Cross. The motion was approved by a majority vote. The meeting was adjourned by President Keintz at 12:00 noon.

Meeting Notes taken by Susannah Brown and Minutes Submitted by,  
Philomena Marinaccio-Eckel  
Secretary, Faculty Assembly