

College of Education  
**Faculty Assembly Steering Committee**

Friday October 22, 2010

Education 211

**10:00 – 12:00**

**Minutes**

**WELCOME:**

The meeting was called to order at 10:00 a.m. by President Warde.

**ATTENDANCE:** Dilys Schoorman, Susannah Brown, Meredith Mountford, Paul Peluso, Connie Keintz, Beverly Warde, Philomena Marinaccio-Eckel, Mary Lou Duffy, Lorraine Cross, Andy Brewer (AB), Bob Zoeller.

**ANNOUNCEMENTS:**

- **Second Faculty Assembly Meeting:** November 5, 2010 **Time:** 10:00 a.m.-12:00 p.m.  
 Boca - ED 313      Davie- LA 134      Jupiter- EC 202C      PSL- MP 223
- **APPROVAL OF MINUTES:** The September 3, 2010 FASC meeting minutes were approved. Dilys Schoorman reported that in the September 3, 2010 minutes, under departmental reports, a concern about programs not following appropriate procedures was omitted. The omission was corrected. A motion to approve the minutes was made by Mary Lou Duffy; the motion was seconded by Connie Keintz. The minutes were approved by a majority vote.

**OLD/CONTINUING BUSINESS:**

- **Report on Dean's Executive Meeting from FA Vice President Connie Keintz**
  - Barbara Pletcher from Admissions was the guest speaker and she described how FAU is actively recruiting students. Out-of-state recruiting efforts are being focused on certain areas of the country (i.e. Colorado, New York, Long Island).
    - An FASC member voiced concern over the effect of the high cost of FAU out-of-state tuition on national recruitment for COE programs. The FAU charge for non-resident graduate students, in particular, is one of the highest in the State of Florida. Could this be hurting recruitment efforts?
  - The Collective Bargaining Agreement was discussed and Dean Bristol asked Department Chairs to be timely with their annual evaluations so that when it is ratified, the raises will take place quickly.
  - Each department is being asked to elect a member for the Marketing Equity Committee.
- **COE College Website Redesign**
  - A question was raised about progress towards resolution of this concern, i.e. what progress is being made towards redesign efforts? Urgency was voiced that the COE needs to advertise ourselves more. This should include but not be limited to student accomplishments, research, and awards.

- A suggestion was made to incorporate a landing page (a type of brag page). This page could include interviews by professors asking notable students about their experiences at FAU. For example, in the Department of Teaching and Learning an Art teacher has won a prestigious Art award and in the Department of Exceptional Student Education two Broward County Teacher of the Year Award finalists were FAU graduates.

#### **NEW BUSINESS:**

- **Faculty Assembly Meeting Guest Speakers: Provost Diane Alperin and Dean Edward Pratt, FAU's dean of Undergraduate Studies**
  - Provost Diane Alperin and Dean Pratt will address the Faculty Assembly in regards to SAC's regional accreditation process (Southern Association of Colleges and Schools Commission on Colleges).
  - Questions to Dean Pratt: Could you please share information about your Department of Education grant supporting second-year at-risk students? How can the COE be of support? Another concern was expressed regarding lower division undergraduate Education courses on partner campuses.
  - We are awaiting confirmation of Bob Shockley, chair of Educational Leadership Department, possibly attending to present on the upcoming professional accreditation process and providing an NCATE briefing (National Council for Accreditation of Teacher Education).
- **Procedures for Invited Faculty Assembly Speakers**
  - A suggestion was made to institute a format whereby invited speakers would be notified of faculty questions to be given priority before opening up questions to the faculty in attendance. In addition, it was suggested that these urgent areas of interest be visible and posted in addition to being in the agenda.
- **Current COE Policies & Procedures For Hiring CTIs**
  - Mena Marinaccio-Eckel shared a concern about increased faculty positions off the tenure track. This has caused much uncertainty, both on the behalf of CTIs and faculty, in regards to policies and procedures for CTIs.
  - Questions were raised concerning how CTI assignments are determined and whether they can be negotiated by the chair of each department. Is there a set of rules that apply across the college instead of departments that is used? Does faculty have a say in not just the hiring but the assignments and responsibilities of CTIs? A follow-up question was raised regarding the four-course load of CTIs and how a full load is defined.
  - Another question was raised whether the increased dependence on the hiring of CTIs from local searches may cause complications when faculty positions open up to national candidates. Should the hiring of CTIs follow similar policies and procedures to other faculty searches and be based on faculty hiring or search committees to avoid complications when internal candidates compete with external candidates?
  - FA president Warde explained that we have to be judicious in hiring and this is a budget issue. In fact, some of the other colleges do not have this option to fill lines.
  - FA president Warde reviewed the current procedures and policies for CTIs.

- Bob Zoeller advised that the faculty contract dictates faculty and CTI assignments.
- **Live Text Questions and Answers from Eliah Watlington (Associate Dean OASS)**
  - FASC needs clarification for questions of “whether FAU is losing students from other programs” and “whether every student in a COE course with a critical assignment has to purchase Live Text” regardless of their program’s accrediting agency or degree status.
  - FASC member still had questions about Live Text and the scholarship for students unable to afford this software. These questions may include but are not limited to: For spring of 2011, who is on the Live Text Scholarship Committee? When will it meet? What is the process the students follow? Where will this be announced? What is the deadline? Where is the application? When will students be notified? Do they purchase and get reimbursed? Is scholarship money only for COE students? Faculty suggestions should be sent to whom? What criteria are used by the committee to determine award recipients?
  - Meredith Mountford contributed that the 6113 course requires students to purchase Live Text since it includes one CA and is required for two State Education certifications. The 7000 statistics course does not require students to purchase Live Text.
  - Additional questions need to be sent to FA president Warde. She will meet with Aliah and present her findings at November 5<sup>th</sup> FA meeting because of the quickly approaching open registration.

#### **FUTURE MEETINGS:**

- **Steering Committee:** Jan. 14 and April 1, 2011 (Video conferencing to Jupiter FASC)  
Boca ED 411 & Jupiter EC 202C
- **Faculty Assembly:** Nov. 5, 2010 Boca – ED 313/Jupiter EC 202C/Davie-LA 134/  
PSL – MP 223  
Jan. 21, 2011 and April 22, 2011 (no rooms yet)

#### **FASC DEPARTMENTAL REPORTS:**

- **Curriculum, Culture, and Educational Inquiry Department**
  - Dilys Schoorman invited the FASC to CCEI’s Graduate Student and Faculty Brown Bag presentations. Attendance has been very good. Using this forum allows faculty to share their research and doctoral students to tighten up dissertation components.
  - FASC members commended the CCEI Department for this great model and considered the possibility of creating a rotation of departments in the future, since it is so important for the COE to start thinking across departments. Kudos to the CCEI Department.
- **Educational Leadership and Research Methodology Department**
  - Lucy Guglielmino, Professor of Adult and Community Education and the Adult and Community Education program, will be receiving life time achievement from the Commission of Adult Education. John Pisapia’s book on strategic leadership is a best seller.

- Steve Rios' is looking for graduate students to present at this year's Graduate Student Symposium.
- **Exceptional Student Education Department**
  - ESE series of courses for autism was just passed by the Graduate Curriculum Committee. They are one of only five universities in Florida with this endorsement for teachers that have a teaching certificate. In January they hope to offer a sequence of courses.
  - Casey Ferguson, from ESE, will present at the Undergraduate Research Symposium as part of the Inauguration Events. She is the only student from the COE involved in this symposium. Casey has also applied for an undergraduate research grant so she could attend a state college presentation.
- **Office for Academic and Student Services**
  - Lorraine Cross reported that the graduate programs relationship is tightening up. Please have your graduate students' Plans of Study (POS) completed in a timely manner. There will be an open house on November 5<sup>th</sup> at the graduate college house from 9:00-1:30 in the Live Oak Pavilion (please try to make it either before or after FA).
  - Advanced registration for the spring semester begins November 15<sup>th</sup>
  - **Orientation and Advisors** Leading up to the Fall, 2010 semester, OASS advisors facilitated 15 freshmen and 8 transfer student orientations for new College of Education students. On Saturday October 16<sup>th</sup> OASS hosted a College Information Session during the FAU Admissions Open House. The session was attended by 140 potential FAU students and their parents. They will be representing the College of Education at another of these sessions on Saturday November 13<sup>th</sup>. OASS advisors on the Davie and Jupiter campus recently participated on a panel presentation being held for representatives visiting from state colleges around Florida.
  - **Clinical Placement Process** The Clinical placement process continues to work well as evident by the number of students who were placed in our nine service areas this semester. Fall 2010 Clinical Placements are as follows: Interns 291, Practicum 444, Field Experience 1197, for a total of 1932.
  - **Apply for a Spring 2011 Academic Service-Learning Course Integration Stipend** Fifteen \$500 stipends sponsored through a grant from Learn and Serve America and Florida Campus Compact will be awarded for curriculum development. The stipends are intended to provide a capacity-building incentive for faculty at Florida Atlantic University to adopt, integrate or further develop a S-L pedagogy related to one or more of the STEM (Science, Technology, Engineering, and Mathematics) disciplines in coursework during spring 2011. The application deadline is Monday, Nov. 22. Stipend guidelines, information, and application may be found at [www.fau.edu/volunteer](http://www.fau.edu/volunteer). Additional details can be found on the University Announcements for General Interest. All awardees will be recognized at **FAU's Day Institute on Engaged Scholarship, Exploring Civic Engagement through the Lens of STEM**, on **Feb. 18, 2011** from 8 a.m. to 4 p.m. in the Live Oak Pavilion of the Boca Raton campus.

- **Teaching and Learning Department**
  - The Pine Jog Environmental Course went through the Graduate Programs Committee.
  - Karen Nobel works in Palm Beach County as the Arts Integration Specialist for the school district. She won the Florida Art Educator of the Year for Elementary this year, 2010. The award ceremony was in Orlando, FL and was celebrated with Art teachers from around the State of Florida at the Florida Art Education Association Conference. She is a graduate of the C & I degree with specialization in Art Education.

#### **FACULTY ASSEMBLY DEPARTMENTAL REPORTS**

- **Departmental Reports for Faculty Assembly Meetings:** Due to time constraints FA department reports will be included in Faculty Assembly agenda. Representatives need to send departmental reports by October 29<sup>th</sup> to Secretary [Marinacc@fau.edu](mailto:Marinacc@fau.edu) for the November 5<sup>th</sup> Faculty Assembly meeting agenda.

The meeting was adjourned by President Warde at 12:10 p.m.

Submitted by,  
Philomena Marinaccio-Eckel  
Secretary, Faculty Assembly