

## COE FACULTY ASSEMBLY STEERING COMMITTEE

### MINUTES – NOT APPROVED

October 25, 2017, 10 am - noon  
Dean's Conference Room

**Attendance:** Dr. Baxley (CCEI), Dr. Bhagwanji (Secretary), Ms. Catto (OASS), Dr. Emilianchik-Key (CE, phone), Dr. Harris (T&L, phone), Dr. Lieberman (EDLRM), Dr. Mountford (Vice President), Dr. Tessel (Archivist, CSD), Dr. Wilson (ESE), Dr. Zoeller (ESHP)

Meeting called to order at 10:03 am.

#### **Welcome Note and Announcements** (Dr. Mountford, Faculty Assembly Vice President)

Motion to approve FASC minutes from September 22, 2017, made by Dr. Wilson and seconded by Dr. Zoeller. *Approved.*

Future meeting dates for **FASC** meetings are January 12, 2018, and March 23, 2018. Future meeting dates for **Faculty Assembly** are November 3, 2017, January 26, 2018, and April 6, 2018.

Dr. Mountford and steering committee members conveyed congratulations to Dr. Ramasamy on his son's graduation from medical school in India.

Faculty were reminded to check about their pay raises, accessible on Workday using their office computers; faculty may contact Dr. Andrew Robeson with questions about the pay raises and payroll issues. **Comment:** Dr. Robeson has sent an email about the pay raises. **Comment:** Ask Dr. Robeson for the email. **Comment:** Include this in FA agenda for November 3, 2017.

#### **Guest Speakers**

Dr. Dale Williams, new chair of COE Promotion & Tenure Committee, will introduce the college committee and provide updates. **Comment:** Ten minutes will be enough.

**Comment:** Dr. Flynn will speak at January 12, 2018, faculty assembly. Dr. Jo Smith was invited to speak about grant writing resources and opportunities; haven't received confirmation.

#### **Continuing Business**

**Departmental and Faculty Spotlight preparation/updates.** **Comment:** What was the vision for the presentations? **Comment:** Faculty representatives would highlight faculty accomplishments. **Comment:** Thought it was the chair. **Comment:** Can leave it up to anyone; can get together with the chair. **Comment:** Who is spotlighted? Who decides? **Comment:** Discuss at department meeting. **Comment:** Keep to three faculty? **Comment:** No, department can decide. **Comment:** How much time? **Comment:** 5-10 minutes for each department. **Comment:** Suggest to presenters that they provide handout to include in minutes after FA meeting.

**Promotion & Tenure revisions** (Dr. Wilson). Discussions about revisions should be going on at the departmental level. P&T representatives will meet in early January 2018 to share departmental suggestions; the committee will develop a 2<sup>nd</sup> draft to incorporate all departmental suggestions. **Comment:** Ask dean's office to send first draft of revisions to all faculty.

**Faculty Assembly Nominations.** **Comment:** Seek nominations early, not wait until spring semester. **Comment:** Good idea to get people thinking, bring it up at department meetings. **Comment:** Make it an agenda item at FA, Dr. Mountford can present. **Comment:** Encourage younger faculty to be involved. **Comment:** At department meetings, encourage attendance at FA; emphasize FA is our voice. **Comment:** Talk with chair about encouraging faculty involvement in FA. **Comment:** Senior faculty have to be models and help faculty recognize that they have power; faculty can make motions. **Comment:** At end of the year, FA President gives report, but people forget. **Comment:** Emphasize what FA has accomplished, that faculty are making a difference. **Comment:** Highlight accomplishments from the past few years. **Comment:** Draft a note seeking nominations, explain responsibilities of FA officials, and course releases for President and Secretary. **Comment:** Also attach the FA constitution and describe achievements. **Comment:** Send to FASC to review before sending.

**University Faculty Senate report.** **Comment:** Ask Dr. Barakat and other senators to report at FA; check if they will be attending first. **Comment:** Dr. Bhagwanji will contact the senators about this.

UFF-FAU report. **Comment:** Collective bargaining survey is out. **Comment:** Budget for library and most colleges have not increased since 2008; no answer from anyone about where the money has gone. **Comment:** Where does grant money go? 49% in indirect cost is given to university. **Comment:** Will get no answer on that.

### **Other activities and issues**

**Comment:** Ask Dean to speak about Fulbright policy; FAU Fulbright Scholars have to give back stipend to university.

**Comment:** Ask indirect cost question to Dr. Flynn; get other questions ready to ask Dr. Flynn when he speaks at FA in January 2018. **Comment:** Ask Dr. Flynn for Q&A instead of same presentation given at senate.

**Comment:** Are there changes in performance metrics? **Comment:** If you're placed in the bottom three, no performance money is given; now, even if you don't place in the bottom three, can get money taken away if you don't get certain points. **Comment:** State has constitutional obligation to fund universities. **Comment:** President Kelly works for BOT, not faculty. **Comment:** Need to get faculty involved as change agents. **Comment:** Dr. Mountford can speak about performance metrics issue at Faculty Assembly.

**Comment:** BGS (Bachelor of General Studies) is a university policy that is impacting us; students can change major at any time. **Comment:** The administration is saying students are not passing tests and doing BGS degree. **Comment:** How can we help the Dean with this? **Comment:** Move stopgap like GK (General Knowledge) test earlier. **Comment:** Students not able to complete student teaching. **Comment:** Tests are the biggest issues. **Comment:** Even with stop gaps, students can change major after taking all those education courses. **Comment:** Our numbers have decreased; with stop gaps, student numbers will decrease even more.

**Comment:** Ask Dean Bristor to present her arguments at FA like she did at senate.  
**Comment:** Ask what happened at senate, did she get any feedback? **Comment:** How much time? **Comment:** 20 minutes presentation, and 10 Minutes for Q&A. **Comment:** Develop questions ahead of time. **Comment:** Ask what options do we have? **Comment:** Senate need to review. **Comment:** Colleges don't have control. **Comment:** BGS is not a college specific degree. **Comment:** Suggest BGS be under Undergraduate Office. **Comment:** Get data from Dean Pratt. **Comment:** Most of us did not know that there was going to be an "emphasis" on transcript. **Comment:** People will still think FAU at fault. **Comment:** Need to educate the school districts. **Comment:** Schools need teachers. **Comment:** No one answer, but must better prepare students for tests; ask school counselors to advice high school students to take GK. **Comment:** Reach out to other COE FAs. **Comment:** What specific regulations are we arguing for? **Comment:** FA gets approval from Dean first before moving on.

### **New Business**

**Comment:** Follow-up on Fulbright policy.

**Departmental Reports** – send to Dr. Bhagwanji by November 1 (September and October 2017 accomplishments)

### **Dean's Talking Points**

Motion to **adjourn** made by Dr. Wilson and seconded by Dr. Baxley. *Approved, 11:51 am.*