

University Graduate Programs Committee
October 30, 2019
Meeting Minutes

Present: Adam Bradford, GPC Chair, A&L; Xupei Huang, Medicine; Anita Pennathur, Business; Manny Gonzalez, CDSI; Sue Bulfin, Nursing; Stephen Charbonneau, A&L; Sunghae Ress, Library; Paul Peluso, UGC Chair, Education; Christopher Beetle, Science; Ramesh Teegavarapu, Engineering.

Others Present: Robert Stackman, Graduate College; Brian Farrell, Graduate College; Darren Pikul, GPSA; Brian Hodge, Registrar.

Absent: Sabrina Sembiante, Education;

- I.** Meeting called to order by GPC Chair, Adam Bradford at 2:01 pm and introductions were made.
- II.** Brief announcements and discussions:
 - a. Dr. Bradford has no specific topics for discussion and no other topics were presented.
- III.** The minutes from the last GPC meeting on October 2nd were unanimously approved.
- IV.** The below items/curriculum proposals were reviewed:

New Curriculum Proposals for October 30, 2019

Curriculum Document Type	Title	College (Department)	Credit	Action
Reviewers by College: Library, Science				
Course Change	MAN7779: Advanced Management Theory	Business	3	A
New Course	ACG6675: Internal Auditing and Theory and Practice	Business	3	A
New Course	ACG6678: Internal Auditing Cases and Projects	Business	3	A
New Course	MAN7846: The Entrepreneurship Field	Business	3	AC
Reviewers by College: Arts & Letters, CDSI				
Course Change	ARC5328: Advanced Architectural Design 1	CDSI	3	T
Course Change	ARC5352: Comprehensive Design	CDSI	3	T
Course Change	URP6711: Introduction to Transportation Planning	CDSI	3	A
New Course	URP6237: Regional and Scenario Planning	CDSI	3	A

New Course	URP6716: Land Use and Transportation Planning	CDSI	3	A
Program Change	School of Social Work	CDSI	N/A	A
Reviewers by College: Arts & Letters, Education				
Course Change	CGN5715: Advanced Energy Engineering/Energy Engineering	Engineering	3	A
Course Change	TTE5501: Transportation System Analysis	Engineering	3	A
New Course	CES5527: Nonlinear Behavior of Structures	Engineering	3	A
New Course	CES5528: Advanced Building Design	Engineering	3	AC
Program Change	BS to PhD Program	Engineering	N/A	A
Program Change	PhD in Computer Science, PhD in Computer Engineering and PhD in Electrical Engineering	Engineering	N/A	A
Program Change	PhD in Ocean Engineering, PhD in Mechanical Engineering	Engineering	N/A	A

A: Approved, AC: Approved with changes, T: Tabled

Additional Discussion Items	
Title	Department
Proposed Revisions to Graduate Governance Document (DRAFT)	Graduate College

BUSINESS

- i. The Course Change Request for - MAN7779: Advanced Management Theory was approved unanimously by the committee.
- ii. The New Course Proposal for ACG6675: Internal Auditing and Theory and Practice was approved unanimously by the committee.
- iii. The New Course Proposal for ACG6678: Internal Auditing Cases and Projects was approved unanimously by the committee.
- iv. The New Course Proposal for MAN7846: The Entrepreneurship Field was approved unanimously by the committee contingent upon changing the “Type of Course” box on the form to show as “Lecture”.

CDSI

- i. The Course Change Request for ARC5328: Advanced Architectural Design I was tabled by the committee until the next GPC meeting on December 4, 2019 contingent upon clarification of the pre-requisite requirements for the course.
- ii. The Course Change Request for ARC5352: Comprehensive Design was tabled by the committee until the next GPC meeting on December 4, 2019 contingent upon clarification of the pre-requisite requirements for the course.

- iii. The Course Change Request for – URP6711: Introduction to Transportation Planning was approved unanimously by the committee.
- iv. The New Course Proposal for URP6237: Regional and Scenario Planning was approved unanimously by the committee.
- v. The New Course Proposal for URP6716: Land Use and Transportation Planning was approved unanimously by the committee.
- vi. The Program Change for the School of Social Work was approved unanimously by the committee.

Engineering

- i. The Course Change Request for – CGN5715: Advanced Energy Engineering/Energy Engineering was approved unanimously by the committee.
 - ii. The Course Change Request for – TTE5501: Transportation System Analysis was approved unanimously by the committee.
 - iii. The New Course Proposal for CES5527: Nonlinear Behavior of Structures was approved unanimously by the committee.
 - iv. The New Course Proposal for CES5528: Advanced Building Design was approved unanimously by the committee contingent upon edits being made so the Course Description on the form and the syllabus match one another.
 - v. The Program Change for the BS to PhD Program was approved unanimously by the committee.
 - vi. The Program Change for the PhD in Computer Science, PhD in Computer Engineering & PhD in Electrical Engineering was approved unanimously by the committee.
 - vii. The Program Change for the PhD in Ocean Engineering & PhD in Mechanical Engineering was approved unanimously by the committee.
- V.** Dr. Robert Stackman, Dean of the Graduate College, submitted a red-line copy of the Graduate Faculty Governance document for discussion.
- a. The committee had a positive response and welcomed the changes proposed with the following edits:
 - i. In Section B, Items 1.d. & 2.c.: It was suggested to change the appointment and renewal term from 5 to 7 years and also to remove the words “an up to” and just make it 7 years. This would apply throughout the entire document when referencing the appointment and/or renewal term.
 - ii. In Section C, Item 2.a.: It was suggested to change the words “such as” to “including”.
 - iii. Section D, Item 4: It was suggested to remove the entire red-line verbiage and start with the wording that follows beginning with “Each Academic College Dean...”.
 - iv. Section E, Item 1.b. & 2.b.: It was suggested to streamline both of these sections to include wording similar to the following: “Re-appointment and/or promotion will be based on a successful SPE or, in the event of an unsuccessful SPE, with approval.”
 - v. Section G, Item 2.a.: It was suggested to leave the Committee make-up at “at least 3 members”.

- a. Chris Beetle suggested that this section, maybe the entire document, should be submitted to the faculty assemblies for their feedback prior to moving forward. Then it could be re-visited by GPC or submitted to UGC for their approval.

VI. New Course Proposal Form

- a. Discussed the addition of a “Curriculum Placement” section to this form to be in parity with the Undergraduate form.
 - i. Brian Hodge, Registrar, felt this addition would be helpful but not necessary if the intent is spelled out clearly in the red-line catalog language.
- b. Discussed adding the “Academic Service Learning (ASL) Course” section to this form to be in parity with the Undergraduate form.

VII. Meeting adjourned by Adam Bradford, GPC Chair, at 3:25 p.m.

The next Graduate Programs Committee meeting is December 4, 2019