

# Academic Service-Learning Hour Tracking Log

**Deadline:** \_\_\_\_\_ **Submit to Faculty Instructor**

Use this form to record your Academic Service-Learning (A S-L) hours in the community for posting to your official FAU transcript. Your transcript is a permanent record of your academic achievements and a direct reflection of your college career. For more information about A S-L, visit [fau.edu/leadandserve](http://fau.edu/leadandserve).

**Guidelines to Follow:**

- Only non-student signatures will be accepted.
- Complete the Academic Service-Learning Student Survey at [fau.edu/leadandserve](http://fau.edu/leadandserve). Survey available early November.
- Keep a copy of this form for your records.

Academic Service-Learning hours are those activities required by your courses. **Volunteer hours are NOT recorded on this form. Log Volunteer hours online through [www.noblehour.com](http://www.noblehour.com). Instructional guide for NobleHour available at [fau.edu/leadandserve](http://fau.edu/leadandserve).**

**Student Information:**

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

FAU E-mail \_\_\_\_\_

Z Number (Mandatory) \_\_\_\_\_

I have read and understand the guidelines. I certify that I have completed all the hours recorded on this form. I am aware that the service activities I complete are subject to review by my faculty instructor who may decide that the activities completed did not meet the guidelines and criteria.

\_\_\_\_\_  
Student's Signature Date

**Community Agency/Non-profit Organization Information:**

Agency Name \_\_\_\_\_

Agency Address \_\_\_\_\_

**Course/Faculty Information:**

Course Name \_\_\_\_\_

Faculty Name \_\_\_\_\_

Date	# Hours	Supervisor's signature (Non-student signature only)	Supervisor Information	Academic Service-Learning Activity Description
			Supervisor Name: _____	
			Supervisor Email: _____	
			Supervisor Phone Number: _____	
<b>TOTAL FOR PAGE 1</b>				

Student Name \_\_\_\_\_

Faculty Instructor \_\_\_\_\_

Date	# Hours	Supervisor's signature	Supervisor Information	Academic Service-Learning Activity Description
			Supervisor Name: _____	
			Supervisor Email: _____	
			Supervisor Phone Number: _____	
<b>TOTAL FOR PAGE 2</b>		<b>USE ADDITIONAL SHEETS IF NECESSARY</b>		
<b>TOTAL FOR PAGES 1 &amp; 2</b>				

Contact FAU Lead & Serve with any questions:

Boca Raton  
Student Services, SS, 224  
Ph: 561.297.3607

Broward - Davie  
Student Union, SD 219  
Ph: 954.236.1264

Northern - Jupiter  
SR, 151  
Ph: 561.799.8724