



External researchers who are not affiliated with FAU but wish to recruit FAU students, staff, or faculty to participate in a research study are required to obtain approval for such a collaboration from the appropriate FAU authority (college, department or office). FAU IRB does not require review or approval of external research projects.

**Procedure:**

1. External researchers should contact the respective department, college, or office to obtain approval for the collaboration. Secure their support for your research procedures and your recruitment plan.
2. External researchers must secure IRB approval from their own institution. Provide the respective FAU department, college, or office with the IRB approval letter.
3. External researchers should obtain an email or letter of support from the respective FAU department, college, or office.
4. FAU's IRB recommends that external researchers provide their IRB of record with a copy of this letter of collaboration where FAU has agreed to be a recruitment site.
5. Departments, colleges, and offices may decide to participate or not on their own accord. They may request additional permission be sought from upper university administration.
6. Please contact Research Integrity at [researchintegrity@fau.edu](mailto:researchintegrity@fau.edu) if you have additional questions.