

**Steering Committee Meeting  
Minutes  
February 10, 2015  
BOT Conference Room, 2pm – 4pm**

**Members Present:** Ron Nyhan, Chris Beetle, Yolanda Gamboa, Mike Harris, Morton Levitt, Dilys Schoorman, Diane Alperin (non-voting), Gary Perry (non-voting)

**Absent:** Bill Bosshardt

**Guests:** Michele Hawkins, Ed Pratt, Charles Roberts, Deborah Floyd, Paul Peluso, Jerry Haky, Rebecca Lautar, Laura Joella, Patty Kirsch, Bruce Arneklev

1. The meeting was called to order at 2:02pm by Chair, Dr. Ron Nyhan.
2. The UFS Steering minutes from [January 13, 2015](#) and [January 23<sup>rd</sup>, 2015](#) were approved with no objections from the committee.
3. **President's Report:**
  - a. Speakers – Dorothy Russell and Dan Flynn will be speaking at the next UFS meeting.
  - b. Ron advised Steering Committee to go to the workshop that the Provost's Office is hosting.
  - c. Library Search Committee requested that Ron provide a search vehicle for faculty input into the Library.
4. **UPC Consent Agenda:**
  - a. With no objections from the committee - will go forward to Senate **with positive recommendation from Steering**
5. **UPC Action Agenda:**
  - a. **College of Arts & Letters/College of Education**
    - i. Transfer of Bachelors of Music Education from College of Education to College of A&L.
    - ii. There was a discussion about personnel transfers and why guitarists and pianists were not included in this degree program.
  - Motion to send forward **with positive recommendation** from Steering to Senate – No objections; **motion carries.**
  - b. **College of Arts & Letters**
    - i. Languages, Linguistics, and Comparative Lit. revisions to majors and minors.
    - ii. Dilys raised concerns about the course TSL4080 being stricken without her department having seen it.
  - Motion to send forward **without recommendation** from Steering to Senate – No objections; **motion carries.**

- c. **College of Design & Social Inquiry**
    - i. Criminal Justice revisions
    - ii. A discussion was led by Rep. Bruce Arneklev to address the concerns from Steering.
  - Motion to send forward **with positive recommendation** from Steering to Senate – No objections; **motion carries**.
  
  - d. **College of Education**
    - i. Honors in Secondary Education
  - Motion to send forward **with positive recommendation** from Steering to Senate – No objections; **motion carries**.
6. **UGC Consent Agenda**: No objections from Steering – will go forward to Senate **with positive recommendation from Steering**.
7. **UGC Action Agenda**:
- a. **Late Withdrawal Policy Revision**
    - i. Proposal to move withdrawal date until the Friday of the 13<sup>th</sup> week of Spring and Fall semesters and one week prior to the end of classes for summer sessions
    - ii. There was a discussion led by Jerry Haky on the policy with participation from Deb Floyd and Ed Pratt.
    - iii. Chris proposed to add “Friday of the 13<sup>th</sup> week *of class*” to the policy
    - iv. Ed Pratt confirmed that this policy would be effective immediately and there would be a communication plan
  - Motion to move forward **with positive recommendation** pending approval from the UUPC – No objections; **motion carries**.
8. **Business Items**:
- a. **Report of the Ad Hoc Bylaws Changes** – Not voting on the changes, just the notification of the changes.
    - i. Motion to approve moving them forward on to the UFS agenda to meet requirements of notifying Senate 14 days beforehand; Steering will vote at next committee meeting on issues surrounding the changes and then will decide if it moves to Senate - Approval to put on UFS agenda for the notification of changes – No objections; **approved**.
  
  - b. **Notification of Election of Steering Members** –
    - i. Notify Senate that Steering has three vacancies coming up.
    - ii. Elections will be at the March meeting or we do Electronic Elections as proposed by Ron. Candidates can speak at March Meeting.

- iii. Elections will be completed by April meeting.
  - iv. Noted as Procedural Item
- c. [HB4005](#) – Licensed students and Faculty would be allowed to open carry weapons on campus.
- i. Ron agreed to write a draft resolution to present to Steering and the Senate on Monday.
  - ii. Motion to draft a resolution to be ready by Monday for discussion with the Senate with the provision that if the Senate decides to vote at the UFS meeting, then there will be a vote – No objections; **motion carries.**
- d. [Three new M.Ed. Programs](#)
- i. Motion the move these forward to Senate **with a positive recommendation** from Steering – No objections; **motion carries.**
- e. [2015-2016 Academic Calendar](#)
- i. Motion to move forward **with positive recommendation** from Steering to Senate amended with Withdrawal dates – No objections; **motion carries.**
- f. [Bylaws Change for the Athletics Committee](#)
- i. Vote on changes at UFS meeting
  - ii. Motion for a positive recommendation from steering to delete the Athletics Committee from the UFS bylaws as well as adopting the bylaws of the new IAB. – no objections; **motion carries.**

**9. Open Forum with the Provost –**

- a. There was discussion about class caps and cost, about P/T process, metrics and leadership, and concerns about the undergraduate experience. The provost also discussed how the faculty can get involved and contribute to the changes. Another concern was brought up about faculty not hearing the same message as Steering is hearing from the Provost. It was suggested that Provost Perry visit the colleges or departments and speak about the plans for the university. Ron iterates that Steering serves as that vehicle to deliver the messages given from the Provost to the senate and to faculty.

**Meeting adjourned at 4:01pm.**