

**Steering Committee Meeting Minutes**  
**September 14, 2017 (2pm – 4pm)**  
**BOT Conference Room**

**Members Present:** Kevin Wagner, Bruce Arneklev, Chris Beetle, Kim Dunn, Michael Harris, Morton Levitt, Meredith Mountford, and Paul Peluso.

**Guests:** Gary Perry, Diane Alperin, Ed Pratt, and Deborah Floyd.

1. The meeting was called to order at 2:00pm by Chair, Dr. Kevin Wagner
2. The UFS Steering minutes from [April 20, 2017](#) were approved by the committee.
3. **President's Report:**
  - a. Dr. Kevin Wagner welcomes everyone back from the summer break.
  - b. The new Textbook Affordability Memorandum will be discussed during the Open Forum with the Provost.
4. [UPC Consent Agenda](#)
  - There are no objections. The consent agenda stands **approved**.
5. [UPC Action Agenda](#)
  - a. **College of Arts and Letters**
    - *Commercial Music Minor*
    - Dr. Michael Harris motions to move the Commercial Music Minor from the College of Arts and Letters with a **positive recommendation from Steering**. Dr. Paul Peluso seconds. After a majority vote, the motion carries.
    - *Music Theatre Concentration*
    - Dr. Chris Beetle motions to move the Music Theatre Concentration from the College of Arts and Letters with a **positive recommendation from Steering**. Dr. Kim Dunn seconds. After a majority vote, the motion carries.
  - b. **College of Engineering and Computer Science**
    - *Bachelor of Science in Geomatics Engineering*
    - Dr. Kim Dunn motions to move the Bachelor of Science in Geomatics Engineering from the College of Engineering and Computer Science with a **positive recommendation from Steering**. Dr. Morton Levitt seconds. After a majority vote, the motion carries.
6. [UGC Consent Agenda](#)
  - There are no objections. The consent agenda stands approved.
7. [UGC Action Items](#)
  - There are no Action Items.

## 8. Business Items

- There are no Business Items.

## 9. Open forum with the Provost

- Provost Perry begins his open forum by announcing that classes will re-open on Monday, September 18<sup>th</sup> after Hurricane Irma. There will be a memo sent out via email next week explaining the options for recovery of lost instructional time. In addition, the three reading days at the end of the semester will now be instructional days.
- After deliberation on the Textbook Affordability Memorandum, Dr. Chris Beetle motions to add the **Textbook Affordability Memorandum to the Business Items for the upcoming Senate meeting**. Dr. Meredith Mountford seconds. After a majority vote, the motion carries.

## 10. Good of the Steering Committee

- a. Dr. Kevin Wagner announces that April Ryan will be speaking for Constitution Day on Tuesday, September 19<sup>th</sup>. Tickets are available at the ticket office in the Student Union.

## 11. Meeting adjourned at 3:05 p.m.