

**Steering Committee Meeting Minutes**  
**September 26<sup>th</sup>, 2019 (2pm – 4pm)**  
**BOT Conference Room**

**Members Present:** Kevin Wagner, Bruce Arneklev, Chris Beetle, Michael Harris, Meredith Mountford and Paul Peluso.

1. The meeting was called to order at 2:00pm by Chair, Dr. Kevin Wagner
2. The UFS Steering minutes from [August 29, 2019](#) were approved by the committee.
3. **President's Report:**
  - a. Dr. Kevin Wagner states that the Library Committee met and will be looking into the allocation of resources. The committee will issue a report to the library and steering committee.
  - b. The Academic Freedom and Due Process Committee is in the final stages of being formed. They will look into a new title for faculty and faculty & student relations.
  - c. Michael Turtz presents the master calendar, which allows everyone to add both the Steering and Senate dates directly to his or her calendar.
4. [UPC Consent Agenda](#)
  - There are no objections. The consent agenda stands **approved**.
5. [UPC Action Agenda](#)
  - **College of Engineering and Computer Science**
    - *Innovation Leadership Honors Program*
    - Dr. Michael Harris motions to move Innovation Leadership Honors Program with a **positive recommendation pending additional documents**. Dr. Bruce Arneklev seconds. After a majority vote, the motion carries.
  - **College of Science**
    - *Honors Program in Psychology*
    - Dr. Paul Peluso motions to move Honors Program in Psychology with a **positive recommendation pending additional documents**. Dr. Bruce Arneklev seconds. After a majority vote, the motion carries.
6. [UGC Consent Agenda](#)
  - There are no objections. The consent agenda stands **approved**.
7. [UGC Action Items](#)
  - **College of Medicine**
    - *Genomics and Predictive Health Certificate*
    - Dr. Chris Beetle motions to move Genomics and Predictive Health Certificate with a **positive recommendation from Steering**. Dr. Bruce Arneklev seconds. There are no objections. After a majority vote, the motion carries.

## **8. Business Items**

- a. Required Assignments in Canvas
  - After discussion, Provost Danilowicz will work with Jason Ball and Tracy Boulukos on an associated paragraph with suggestions.
- b. Catalogue and 4 year graduation rate
  - After discussion, Dr. Wagner will report on the proposal of combining the Distance Education Committee and Admission and Retention Committee to form the Academic Policy Committee to the Faculty Senate at the next meeting. This committee could look into the catalogue and 4 year graduation rates.
  - There was also a discussion of filling committees at the end of the spring semester for the upcoming 2020-2021 academic year.
- c. Research Space Policy at FAU with Vice President Daniel Flynn, Division of Research
  - After discussion, Provost Danilowicz and Vice President Flynn will make edits to the policy and add it to the next Faculty Senate agenda as a Business Item.

## **9. Open Forum with the Provost**

- Provost Bret Danilowicz discusses the \$3.3 million dollar reduction next year. All of the colleges will be working on reduction plans. There will be upcoming open Academic Planning and Budget Committee meetings and he encourages all faculty and staff to attend.

## **Good of the Steering Committee**

- No Items.

## **10. Meeting adjourned at 4:14pm.**