

Steering Committee Meeting Minutes
October 1, 2020 (2pm – 4pm)
Webex

Members Present: Kevin Wagner, Bruce Arneklev, Chris Beetle, Kim Dunn, Michael Harris, Joy Longo, Meredith Mountford and Paul Peluso.

1. The meeting was called to order at 2:00pm by Chair, Dr. Kevin Wagner
2. The UFS Steering minutes from [September 3rd](#) were approved by the committee.
3. **President's Report:**
 - a. Dr. Kevin Wagner states that nominations will close at the Senate meeting for the open Steering seat position. Nominations will also open for the Academic Planning and Budget Committee seat.
 - b. The Diversity and Inclusion committee met for the first time this week. Provost Bret Danilowicz and Dr. Kevin Wagner gave the charge to the committee.
 - c. The Board of Trustees is meeting again to elect a new Vice Chair.
4. Guest Speakers
 - a. [Division of Research Fringe Benefits Rates - Vice President Dan Flynn, Senior Associate Vice President for Research Karin Scarpinato & Assistant Vice President, Financial Management Lynn Asseff](#)
 - Faculty and PostDocs are 30%, AMPS are 40.50%, SP are 53.50%, OPS (non-FICA Alternative) are 9%, OPS – FICS Alternative are 2.10% and nothing for students.
 - Increased to additionally recover \$760K for each of the next three years. As of FY19, a deficit of \$2.3 million.
 - Increased to additionally recover \$1.2 million for each of the next three years. As of FY19, a deficit of \$3.5 million.
 - Benefits for Faculty, PostDocs, AMP & SP include FICA, Retirement, Worker's Compensation, Unemployment Compensation, Health Insurance, Life Insurance, Short-Term Disability Leave and Terminal Leave.
 - After discussion, Dr. Chris Beetle motions to **add Division of Research Fringe Benefits Rates to the Senate agenda**. Dr. Mike Harris seconds. After a majority vote, the motion carries.
 - b. **Dr. Laura Vernon – Mental Health Summit**
 - The virtual FAU Mental Health Summit is an educational, reflective, professional development experience for FAU faculty and staff. Taking place on two Mondays in October, the 19th (8 a.m. - 12 p.m.) and 26th (1 p.m. - 5 p.m.), the Summit will provide information and techniques on how to best fortify our own mental health and provide support for students and colleagues through practical everyday methods. Separate activities will occur during each half-day and you are encouraged to attend as many as possible. You will learn in real time with other participants through presentations, discussions, group activities, workshops, and more.
 - After discussion, Dr. Paul Peluso motions to **add Dr. Laura Vernon – Mental Health Summit to the Senate agenda**. Dr. Kim Dunn seconds. After a majority vote, the motion carries.
5. [UPC Consent Agenda](#)

- There are no objections. The consent agenda stands **approved**.

6. [UPC Action Agenda](#)

- a. Registrar's Office
- *Enrollment and Awarding of Certificates*
- Dr. Chris Beetle motions to move Enrollment and Awarding of Certificates with **no recommendation from Steering**. Dr. Paul Peluso seconds. After a majority vote, the motion carries. Brian Hodge will revise the agenda item.
- b. Undergraduate Studies
- *Foundational Course Requirement for New Students*
- Dr. Chris Beetle motions to move Foundational Course Requirement for New Students with **positive recommendation from Steering pending changing foreign policy within two years**. Dr. Kim Dunn seconds. After a majority vote, the motion carries.
- *Thematic Clusters for IFP*
- Dr. Paul Peluso motions to move Thematic Clusters for IFP with **positive recommendation from Steering**. Dr. Kim Dunn seconds. After a majority vote, the motion carries.
- c. College of Arts and Letters
- *Women, Gender and Sexuality Studies*
- Dr. Meredith Mountford motions to move Women, Gender and Sexuality Studies with **positive recommendation from Steering**. Dr. Mike Harris seconds. After a majority vote, the motion carries.
- d. College of Business
- *Hospitality and Tourism Management*
- Dr. Chris Beetle motions to move Hospitality and Tourism Management with **positive recommendation from Steering**. Dr. Mike Harris seconds. After a majority vote, the motion carries.
- e. College of Science
- *Actuarial Science*
- Dr. Chris Beetle motions to move Actuarial Science with **positive recommendation from Steering**. Dr. Kim Dunn seconds. After a majority vote, the motion carries.

7. [UGC Consent Agenda](#)

- There are no objections. The consent agenda stands **approved**.

8. [UGC Action Agenda](#)

- College of Engineering and Computer Science
- *CAP 6616: Applied and Machine Learning & Minor in Artificial Intelligence*
- **Both items are tabled to the next Senate meeting.**

9. Business Items

- a. [2020-2021 Senators List](#)

- After discussion, Dr. Kevin Wagner will write a **draft that will include a “major fraction” shall mean 50% or at least 10 faculty into each set of 20 and the number of Senators will be calculated once per year in January.**
- b. [Policy and Procedures Committee recommendations](#)
- After discussion, we will **add this item as an informational item to the Senate agenda.**
- c. [Spring 2021 Calendar](#)
- The proposal is to eliminate spring break and finalize the semester a week shorter. The proposal was passed by the Academic Planning and Budget Committee meeting and will be presented at the Executive Leadership Team meeting. **The calendar will be presented at the next Senate meeting.**
- d. Dr. Mike Harris proposes to **add Faculty Experiences with Face-to Face Instruction to the next Senate agenda.**

10. Open Forum with the Provost

- a. Provost Danilowicz discusses the recent executive order on implicit bias.
- b. A memo will be sent to the Promotion and Tenure committee and Council of Deans.

11. Good of the Steering Committee

- Dr. Chris Beetle withdraws his nomination for the upcoming Steering election.

12. Meeting adjourned at 4:00pm.